



**CHURCH
LAWTON**
Parish Council

CHURCH LAWTON PARISH COUNCIL

10th May 2019

To: All members of Church Lawton Parish Council.

Dear Councillor,

You are summoned to the Annual Council of Church Lawton Parish Council which will take place as follows:

LAWTON MEMORIAL HALL ON WEDNESDAY 15th MAY 2019 AT 7:30pm

The agenda for the meeting is set out below.

S. Davies

Sue Davies (clerk)

A G E N D A

Prior to the meeting starting, councillors will sign their Declarations of Office in the presence of the Clerk.

The chair of 2018/2019, Cllr Young will open the meeting and chair until completion of item 1.

1. To elect of Chair of Church Lawton Parish Council for the forthcoming Civic Year.
2. To elect a Vice Chair of Church Lawton Parish Council for the forthcoming year.
3. To resolve to agree that Cllr Harper can sign his declaration of office upon his return from holiday.
4. To receive apologies for absence.
5. Public Speaking – to allow any members of the press or public the opportunity to speak in accordance with Standing Orders.
6. To receive any Declaration of Interests regarding Agenda items.
7. To approve the Minutes of the Meeting held on Wednesday 17th April 2019 (draft circulated).
8. Annual Parish Meeting – To receive the minutes and to note any actions arising.
9. To resolve to confirm eligibility for the General Power of Competence which requires at least two-thirds of members to be elected and a Clerk qualified to at least CiLCA level and to note S137 expenditure.
10. To agree working party representation and in-house audit representatives
 - a) In house audit members
 - b) Strategy working party and to review and agree terms of reference
 - c) Planning working party

- d) Highways issues working party
11. To agree Neighbourhood Plan representation.
 12. Appointment of Members to the outside bodies, committee and community groups:
 - a) Barrows Task Group
 - b) Community Group
 - c) Police liaison
 13. To review and approve Standing Orders dated May 2019 (Circulated separately)
 14. To review and approve Financial Regulations dated May 2019 (circulated separately)
 15. To review and approve the draft General Data Protection Policy (circulated separately)
 16. To note the Council assets (asset register dated 31st March 2019) (Circulate separately)
 17. To review the Council's Insurance provision and to resolve to agree to renew the insurance policy suggested by Came and Company. (Information circulated separately)
 18. To review the Council's subscriptions.
 19. To resolve to approve the following services:
 - a) Payroll- continued use of Shire Pay Service
 - b) Internal Auditor – JDH Business Services
 20. To agree a calendar of meetings for the 2019/20 Council year.
 21. To discuss Matters Arising from the last meeting - To consider any matters outstanding or arising from the minutes of 17th April 2019 not covered elsewhere:
 - Website and email update.
 - Noticeboard replacement.
 - Civic Service.
 - To note any updates on the Barrows Group progress.
 - Fly posting Issues
 - Projector Provision – to consider quotes
 - Meeting with the Canal and River Trust
 22. To receive matters from the Cheshire East representative present.
 23. Police Matters –
 - a) To receive March's beat manager's report. (Circulated).
 - b) To note the dates of the forthcoming Cluster Meetings.
 24. Highways matters
 - a) To receive correspondence regarding the speed limit of the A50 and to resolve to agree any actions.
 - b) To note any further issues from members and actions required.
 25. Planning
 - a) Receive and consider new Planning Applications since the meeting of 17th April 2019:

19/1841C – Land between 17 and 23, Sandbach Road, Church Lawton, ST7 3DW - Variation on Condition. Comments deadline 15th May.

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=19/1841C&query=2032ea0d-3c40-42df-b910-8399dcf86e91>
 - b) Update on outstanding planning applications.
 - c) Activity in Lawton Woods

26. Finance (Clerk)
 - a) To agree the bank mandate and signatories.
 - b) To note receipts since the last meeting– (Circulated separately).
 - c) To approve payments requiring approval since the meeting of the 17th April 2019 (Circulated separately).
 - d) To receive an updated 2018/19 budget and to resolve to agree any virements. (Circulated separately)
27. Training/meetings and courses:
 - a) Training requirements and forthcoming meetings
 - b) Report on courses and meetings attended since the last meeting not covered elsewhere.
28. To receive matters raised by members
29. Future Agenda Items
 - Walking Maps of Church Lawton.
30. **To resolve to move into Part 2 (Part 2 - Press and Public Excluded)**
31. To receive an update from the Clerk regarding Lawton memorial Hall.
32. To agree the Clerk's grade on the revised scales and to approve the NALC pay rise for the 2019/20 financial year.
33. To agree Date of next meeting: **Meeting: Wednesday 19th June 2019**