



**CHURCH  
LAWTON**  
Parish Council

**MINUTES OF THE COUNCIL MEETING HELD ON  
WEDNESDAY 28<sup>th</sup> NOVEMBER 2018 AT CHURCH LAWTON MEMORIAL HALL**

**Present: Chair Roger Young; Vice-chair Barbara Adams  
Councillors: Vic Tarrant; Bill Banks; John Atkins; Sue Owen; Robert Fisher; N Harper  
Cheshire East Councillor, Liz Wardlaw The Clerk – Sue Davies**

**The meeting started at 7:30pm**

**18-19/123 APOLOGIES FOR ABSENCE**

Apologies have been received from Cllr Banks and Cheshire East Cllr Bailey. In addition, apologies have been received from Cllr Young who is unable to attend until 20:00.

**18-19/124 TO RECEIVE ANY DECLARATION OF INTERESTS REGARDING AGENDA ITEMS**

None.

**18-19/125 TO APPROVE THE MINUTES OF THE MEETING HELD ON WEDNESDAY 24<sup>TH</sup> OCTOBER 2018**

**Resolved: The minutes of 24<sup>th</sup> October 2018 were approved as a correct record by all present.**

**18-19/126 TO DISCUSS MATTERS ARISING FROM THE LAST MEETING OF 24<sup>TH</sup> OCTOBER 2018**

**18-19/126/1 VACANCY ON THE PARISH COUNCIL**

The current vacancy was discussed along with the need to encourage volunteers to stand at the next election.

**Resolved: To produce a draft leaflet to encourage volunteers.**

*Action: The clerk to circulate a draft.*

**18-19/126/2 NOTICEBOARD REPLACEMENT**

The Clerk reported that the quotes are being sought and land ownership being verified to ensure the correct permissions are in place.

**18-19/126/3 SCREEN/PROJECTOR FOR MEETINGS**

Deferred until the January 2019 meeting.

**18-19/127 TO RECEIVE CHESHIRE EAST MATTERS FROM CLLR LIZ WARDLAW**

Cllr Wardlaw updated on Cheshire East issues:

- Notice of Motion modern slavery, which the Cabinet had declined to adopt as new rules are coming out. Adopted principle but definition has changed
- Cheshire East reflects – many events were funded by Cheshire East Council, Local Councils plus British Legion and other community groups. Specific team is dedicated to events and an award is nominated for their hard work.
- Cllr Bailey motion of reusable plastics has been adopted by Cheshire East Council.
- Children in care – Cheshire East Council are committed to improve. This area and an excellent Ofsted report has been given.
- Wardlaw asked for verification of the Parish Council's resolved position on the Barrows site.
- Cheshire East Council have announced the commencement of a Community Governance Review after the May 2019 elections.
- There is currently a petition to change the way Cheshire East Council is run.

### **18-19/128 TO RECEIVE A SCHEDULE OF MEETINGS FOR 2019**

The schedule of meetings was discussed. It was **resolved** to adopt the schedule of meetings shown in appendix 1 with the Annual Parish meeting date still to be verified.

The revised list of contacts was deferred.

### **18-19/129 TO RECEIVE AN UPDATE MEETINGS HELD WITH COMMUNITY GROUPS/PARTNERS.**

A further meeting is being organised along with further dementia training for those who were unable to make the first session.

*Action: The Clerk to progress both issues.*

### **18-19/130 LAWTON MEMORIAL HALL COMMITTEE REPRESENTATION**

Following the resignation of Cllr Fernihough from the Memorial Hall Committee, it was **resolved** that a proposal be put to the Memorial Hall suggesting that the committee reserve a place for a Parish Councillor or the Clerk but that councillors and Clerk could rotate attendance.

### **18-19/131 RISK ASSESSMENT**

The Council **resolved** to approve the Risk Assessment dated November 2018.

### **18-19/132 POLICE MATTERS**

#### **18-19/132/1 BEAT REPORTS**

The Council noted receipt of the October beat report. It was noted that more information regarding burglaries would be useful.

#### **18-19/132/2 UPDATE ON THE CLUSTER MEETINGS**

It was noted that the next cluster meeting is to be held on the 10<sup>th</sup> January. Cllrs Young and Tarrant are hoping to attend. The venue has not yet been confirmed.

#### **18-19/132/3 OTHER POLICE MATTERS INCLUDING FEEDBACK FROM POLICE SURGRIES**

There was nothing to report from police surgeries.

### **18-19/133 HIGHWAYS MATTERS – TO RECEIVE AN UPDATE**

It was noted that there are potholes at the entrance to Greengate and at Lawton Lights.

*Action – The Clerk to report to Cheshire East.*

## **18-19/134 NEW HOMES BONUS – TO CONSIDER FURTHER IDEAS FOR CHURCH LAWTON**

The Clerk and Cllr Wardlaw updated the Council on the scheme timelines. It was considered that the scheme would be suitable for the Memorial Hall to apply for resurfacing of the carpark and that this information should be circulated to them.

## **18-19/135 PLANNING**

### **18-19/135/1 – TO RECEIVE AND CONSIDER APPLICATIONS RECEIVED SINCE THE LAST MEETING**

#### **18/5542C – 68, Congleton Road North, Church Lawton, ST7 3BA Single Storey rear extension and internal alterations**

The Council resolved to not object but that a comment should be submitted to point out that the site is visible from the canal bank.

*Action: The Clerk to progress.*

### **18-19/135/2 TO RECEIVE AN UPDATE ON OUTSTANDING APPLICATIONS**

The outstanding applications (awaiting a decision by Cheshire East) were noted.

## **18-19/136 FINANCE**

### **18-19/136/1 TO APPROVE RECEIPTS – OCTOBER 2018**

The receipts for October were approved. (See appendix 2)

**Resolved: To approve the receipts.**

### **18-19/136/2 TO APPROVE PAYMENTS REQUIRED SINCE THE MEETING OF 24<sup>TH</sup> OCTOBER 2018.**

The payments required were noted and approved. (See appendix 2).

**Resolved: To agree the payments be made.**

### **18-19/136/3 TO REVIEW THE BUDGET FOR 2019/2020 AND TO CONSIDER THE PRECEPT REQUEST.**

The Clerk presented a draft budget for 2019/2020. After discussion, it was agreed that further consideration would be given at the January meeting when the quarter 3 report would be available. All councillors were asked to consider future projects.

**Resolved: To approve the report.**

## **18-19/137 CORRESPONDENCE RECEIVED**

None

## **18-19/138 TRAINING/MEETINGS ATTENDED NOT REPORTED ELSEWHERE**

Cllrs Tarrant and Fisher reported that they attended the Introduction to Local Councils course run by ChALC on the 7<sup>th</sup> November. Both felt that the course had been of use.

## **18-19/139 MEMBERS MATTERS**

None raised.

## **18-19/140 FUTURE AGENDA ITEMS**

- Canal Bank Improvement.
- Equipment for display for the Memorial Hall.

- Walking Maps of Church Lawton.
- Planting schemes for the next financial year.

*The meeting concluded at 20:45*

**To agree Date of Next Meeting: Wednesday 9<sup>th</sup> January 2019, at 7:30pm**

# **CHURCH LAWTON PARISH COUNCIL**

## **MEETING DATES 2019**

**All meetings to be held monthly:**

**Wednesdays 7:30pm, Lawton Memorial Hall**

**9<sup>th</sup> January 2019**

**20<sup>th</sup> February, 2019**

**20<sup>th</sup> March, 2019**

**17<sup>th</sup> April, 2019**

**15<sup>th</sup> May 2019 (Annual Meeting)**

**19<sup>th</sup> June 2019**

**17<sup>th</sup> July 2019**

**18<sup>th</sup> September 2019**

**16<sup>th</sup> October 2019**

**27<sup>th</sup> November 2019**

**To be confirmed -Annual Parish Meeting**

**August and December meetings may be held if urgent matters arise – please check the website.**

**For further information please contact the clerk on:**

**Clparishclerk@gmail.com, 01270 883978**

**www.churchlawtonparishcouncil.co.u**

## Appendix 2 - Finances

Church Lawton Parish Council  
Payments  
From 1 Nov 2018 to 30 Nov 2018

| Date     | Reference  | Details                                    | Gross         | VAT         | Net           | Primary Account   | First Analysis Account        |
|----------|------------|--|---------------|-------------|---------------|-------------------|-------------------------------|
| 28/11/18 | PAY 000042 | Clerk - Salary November                    | 538.58        |             | 538.58        | Bank: Current a/c | Expenses: Clerk - Salary      |
| 28/11/18 | PAY 000043 | HMRC - Clerk's tax                         | 18.20         |             | 18.20         | Bank: Current a/c | Expenses: Clerk - HMRC        |
| 28/11/18 | PAY 000044 | Shire Pay Services Q3 payroll              | 24.00         |             | 24.00         | Bank: Current a/c | Expenses: Payroll             |
| 28/11/18 | PAY 000045 | South Cheshire Print - Printing newsletter | 106.00        |             | 106.00        | Bank: Current a/c | Expenses: Newsletter printing |
| 28/11/18 | PAY 000046 | SLCC - training                            | 90.00         |             | 90.00         | Bank: Current a/c | Expenses: Training            |
| Totals   |            |  | <u>776.78</u> | <u>0.00</u> | <u>776.78</u> |                   |                               |

Church Lawton Parish Council  
Cheque Payments  
From 1 Apr 2018 to 31 Mar 2019

| Date     | Reference  | Details                                  | Gross         | VAT         | Net           | Primary Account   | First Analysis Account |
|----------|------------|--|---------------|-------------|---------------|-------------------|------------------------|
| 28/11/18 | CHQ 001071 | British Legion Poppy Appeal - Wreath     | 30.00         |             | 30.00         | Bank: Current a/c | Expenses: S137         |
| 28/11/18 | CHQ 001072 | British Legion Poppy Appeal - Street Pop | 70.00         |             | 70.00         | Bank: Current a/c | Expenses: S137         |
| Totals   |            |  | <u>100.00</u> | <u>0.00</u> | <u>100.00</u> |                   |                        |

Church Lawton Parish Council  
Receipts  
From 1 Oct 2018 to 30 Nov 2018

| Date     | Reference  | Details          | Gross       | VAT         | Net         | Primary Account | First Analysis Account   |
|----------|------------|------------------|-------------|-------------|-------------|-----------------|--------------------------|
| 31/10/18 | REC 000012 | Interest payment | 1.01        |             | 1.01        | Bank: Reserve   | Income: Reserve Interest |
| Totals   |            |                  | <u>1.01</u> | <u>0.00</u> | <u>1.01</u> |                 |                          |