

# CHURCH LAWTON PARISH COUNCIL

11<sup>th</sup> May 2018


To: All members of Church Lawton Parish Council.

Dear Councillor,

You are summoned to the Annual Meeting of Church Lawton Parish Council which will take place as follows:

## LAWTON MEMORIAL HALL ON WEDNESDAY 16<sup>th</sup> May 2018 AT 7:30pm

The agenda for the meeting is set out below.

Sue Davies (clerk) 

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### A G E N D A

1. To receive apologies for absence.
2. The clerk to read out nominations and to agree and elect a chairman for the coming year. For the elected chairman to sign his acceptance of office.
3. The clerk to read out nominations and to agree and elect a vice-chairman for the coming year. For the elected vice-chairman to sign his acceptance of office.
4. To receive any Declaration of Interests regarding Agenda items.
5. To approve the Minutes of the Meeting held on Wednesday 18<sup>th</sup> April 2018
6. Annual Parish Meeting – To receive the minutes and to note any actions arising.
7. To note the resignation of Mr Mike Dawson from the Council.
8. To update and agree actions relating to the two vacancies on the Parish Council.
9. To agree working party representation
  - Strategy working party
  - Planning working party
  - Highways issues working party
10. To agree representation/liaison with bodies:
  - Neighbourhood Plan Group representation
  - Police/cluster meetings
  - ChALC
  - Community Group/partnership meetings
11. To discuss Matters Arising from the last meeting - To consider any matters outstanding or arising from the minutes of 18<sup>th</sup> April 2018:
  - LOGO – an update
  - Noticeboards – an update
  - Standing Order Update
12. To receive Cheshire East Matters from Councillor Rhoda Bailey.
13. To receive the notes of the meeting held with community groups//partners on the and to agree any actions arising.
14. Police Matters –
  - To note the receipt of the April beat managers report;
  - update on the request for cluster meetings for the Odd Rode Ward
  - To note the PCSO surgeries due to be held at Lawton Memorial Hall
15. Transport Consultation– To consider and agree a Parish Council response,

16. Highways Matters- To receive an update
17. Civic Service 2018 – Update on the arrangements.
18. GDPR - To receive a report from the Clerk and to resolve to agree the required actions.
19. Insurance Provision – to receive and compare the quotes and to resolve to agree the insurance provision for the coming year.
20. Asset Register and Checking – to receive an update
21. Standing Orders – to note that NALC have produced the new template for Standing Orders and to recommence the update.
22. Training: To review the training record for Councillors (Circulated separately).
23. Risk assessment for the lengthsman – To consider and approve (or otherwise) a risk assessment for the lengthsman. (Circulated separately.)
24. Neighbourhood Plan – To receive the minutes of the Steering Group meeting and full group meetings and to receive an update.
25. Planning
  - a) Receive and consider new Planning Applications since the meeting of 18<sup>th</sup> April 2018:  
**18/2256C – 12, Crossway Road, Church Lawton, ST7 3EY.** Proposed second storey extension.  
Comments deadline – 7<sup>th</sup> June 2018
  - b) Update on Wainhomes meeting to discuss the TPO woodlands and Barrows site.
  - c) Update on outstanding planning applications. (See appendix 1)
26. Finance (Clerk)
  - a) To receive a verbal report from the clerk/RFO regarding the internal progress for 2017/2018.
  - b) To receive and approve the accounts, variance statement and bank reconciliation dated 31<sup>st</sup> March 2018, for the year 2017/2018.
  - c) To review the budget 2018/2019 including approval of the virement of £6000 (unspent last year) to the notice board budget. (See separately circulated papers).
  - d) To receive and resolve to approve the ‘Exempt from External Audit’ Certificate (Circulated separately)
  - e) To approve receipts May 2018 – circulated separately (Circulated separately)).
  - f) To approve payments required since the meeting of the 21<sup>st</sup> March 2018 (Circulated Separately).
27. Correspondence Received not covered elsewhere (Clerk).
28. Training/meetings and courses:
  - Training requirements and forthcoming meetings
  - Report on courses and meetings attended since the last meeting.
29. To receive matters raised by members
30. Future Agenda Items
  - Bench and other plans for the Canal Bank – liaison with the Canal and River Trust

## Part 2 – Press and Public Excluded

31. To receive an update on the meeting with Cheshire East Planning regarding progress on the Site Allocations and Development Policy Document
32. To agree Date of next meeting: **Meeting: Wednesday 20<sup>th</sup> June 2018 at 19:30**

## Appendix 1

### **Update on outstanding Planning Applications 15<sup>th</sup> March 2018**

18/1607M Rectory Farm, Old Knutsford Road, Church Lawton, ST7 3EQ  
Variation of several conditions on application 16/1612C.

*Decision target date – 29<sup>th</sup> May 2018*

18/1563C Land at Rectory Farm, Old Knutsford Road, Church Lawton, ST7 3EQ  
Reserved matter application for access, appearance, landscaping, layout and scale on application 16/5562C -  
Erection of 5 no. dwellings with associated facilities and ancillary infrastructure.

*Decision target date – 24<sup>th</sup> May 2018*

18/0359C – 75, Liverpool Road West, Church Lawton, ST7 3DG

New residential development to comprise of 3no. detached bungalows with garages and associated access route. Further plans submitted.

*Approved with conditions 27<sup>th</sup> April 2018*

18/0726C 4, Rectory Croft, Church Lawton, ST7 3FE

Proposed new detached dwelling.

*Target decision date – 6<sup>th</sup> April 2018*

18/0356C – Cherry Lane Farm, Cherry Lane, ST7 3QX

Demolition of existing commercial buildings and construction of 14no residential dwellings with access, car parking and other associated works.

*Note the S106 requests. Committee date 30<sup>th</sup> May.*

18/0070D Land at Twyford's Bathrooms, Lawton Road, Alsager, ST7 2DF

Discharge of condition 13 on approved application 16/1609C

*Target decision date – 9<sup>th</sup> March 2018*

17/6025C – Grove Manor, 79, Liverpool Road West, Church Lawton, ST7 3DL

Proposed windfall development of 5no. dwellings in the grounds of Grove Manor.

*Reverted to delegated authority. Decision target date 6<sup>th</sup> April 2018.*

17/4529C Alsager Court, Sandbach Road north, Church Lawton, ST7 3RG

Outline application for the demolition of the existing care home and the erection of a new 73 bed care home.  
*Southern Planning Committee Date 30<sup>th</sup> May 2018*

17/2161C – Variation of Condition 2 of existing permission 14/2351C – Construction of 14no semi-detached houses.

*Target decision date – 23<sup>rd</sup> May 2018*

Appendix 2

**Payments to be approved –18<sup>th</sup> April 2018**

Payment ref	Type	Note	Beneficiary name	Your ref	Date committed	Amt ccy	Amount	Status
462520146	PART	T	CHALC	CHALC -AFFILIATION	24/04/2018	GBP	715.76	I
462514638	PART	T	MRS S DAVIES	CLERK - SALARY	24/04/2018	GBP	433.70	I
462520500	PART	T	LAWTON COMPUTERS	LAWTON COMPUTERS	24/04/2018	GBP	164.22	I
462519913	PART	T	CHESH COMM ACTION	CHESH COMM ACTION	24/04/2018	GBP	50.00	I
462520001	PART	T	CHALC	CHALC - GDPR	24/04/2018	GBP	35.00	I
462520636	PART	T	SUE DAVIES	CLERK COSTS	24/04/2018	GBP	30.10	I

**Total Payments- £1428.78**

**In addition, a sum of £2,247.20 to be repaid to Groundwork UK (residual amount from the Neighbourhood Plan Grant).**

**Receipts since the Meeting of the 21<sup>st</sup> March**

Date	Narrative	Type	Debit	Credit	Ledger balance	Payment advice
29/03/2018	29MAR-GRS 93113293	INT		0.24	6,001.54 Cr	
<b>Totals</b>			<b>0.00</b>	<b>0.24</b>		

Account ID	Posting date	Narrative	Type	Ref	Value date	Debit	Credit
60-01-12_05007007	05/04/2018	CHESHIRE EAST BORO	BAC		05/04/2018		GBP 9,000.00

**Total Receipts - £9000.24**

