

CHURCH LAWTON PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON

WEDNESDAY 21st March 2018 AT CHURCH LAWTON MEMORIAL HALL

Present: Chair Roger Young;

Councillors: Austin Fernihough; Neil Harper; Vic Tarrant; John Atkins; Mr M Dawson; Sue Owen; Viv Jackson

Cheshire East Councillor, Rhoda Bailey

The Clerk – Sue Davies

Member of the Public – Mr Bill Banks

The Council Meeting commenced at 7:30pm.

17/135 APOLOGIES FOR ABSENCE

Apologies have been received from Cllrs B Adams and A Fernihough.

Cllr Bailey arrived at the meeting at

17/136 TO RECEIVE ANY DECLARATION OF INTERESTS REGARDING AGENDA ITEMS

None

17/137 TO APPROVE THE MINUTES OF THE MEETINGS HELD ON WEDNESDAY 21st FEBRUARY 2018

Resolved: The minutes of 21st February 2018 were approved as a correct record by all present.

17/138 UPDATE ON THE VACANCY IN THE PARISH

The Chair introduced Mr Bill Banks, who was attending as an observer with a view to joining the Council to fill the vacancy. Mr Banks gave a summary of his background and reasons for wishing to join the Council.

17/139 TO DISCUSS MATTERS ARISING FROM THE LAST MEETINGS OF 21ST FEBRUARY 2018

17/139/1 FLYPOSTING WITHIN THE PARISH

It was agreed that the fly-posting issues have subsided of late.

17/139/2 LOGO – AN UPDATE

The Clerk updated the Council – Church Lawton School is very keen for their children to help the Parish Council design a new logo. It is hoped that some designs will be able to be displayed at the annual parish meeting.

Action: The Clerk to continue to liaise with the school.

17/139/3 NOTICEBOARDS – AN UPDATE

It was noted that the notice boards are awaiting the logo to enable it to be included on the frame.

17/139/4 MEETING WITH OTHER ORGANISATIONS TO DISCUSS VARIOUS COMMUNITY EVENTS INCLUDING REMEMBRANCE

The organisations (Church Lawton School, Lawton Memorial Hall and The Church) have all expressed a willingness for the meeting to go ahead.

Action: The Clerk to co-ordinate the meeting.

17/139/5 HIGHWAYS ISSUES RAISED AT THE LAST MEETING

No further actions were agreed concerning the grass verges.

The clerk was asked to pursue the renewal of white line marking.

Action: The Clerk to continue to pursue Cheshire East Highways

17/140 TO RECEIVE CHESHIRE EAST MATTERS FROM CLLR RHODA BAILEY

Cllr Bailey raised the following issues:

17/140/1 Cllr Bailey informed that the feedback from Odd Rode Parish Council meetings was that there is interest in an Odd Rode Cluster Meeting.

17/140/2 Cllr Bailey informed that more money is to be made available for pot hole repairs by Cheshire East. Winter repairs have to be temporary as a dry bottom to the pot hole is needed for a full repair.

17/140/3 The Education and Travel Policy is under review and open to consultation.

17/140/4 Cllr Bailey is talking to the Planning Department at Cheshire East to try to improve the accuracy of reports.

17/140/5 Odd Rode are arranging a visit to the waste facilities at Shotton in May using the Odd Rode bus. Eight is the optimum number and they are asking if any neighbouring parish councillors are interested. Cllr Owen expressed an interest.

Action: The clerk to inform Odd Rode of Cllr Owen's interest.

17/141 POLICE MATTERS

17/141/1 BEAT REPORT RECEIVED

The Council received the beat report for February. It was noted that PCSO Hobbs is moving and that we are to be assigned a new PCSO and sergeant.

17/141/2 CLUSTER MEETINGS

The possibility of Cluster Meeting in Odd Rode will be pursued by the Clerk with the new PCSO.

Action: The Clerk to progress

17/142 ANNUAL PARISH MEETING

Arrangements for the Annual Parish meeting were discussed. It was agreed that the Clerk would try to arrange for several speakers to attend in addition to the chairman's report being presented. Suggested topics were the dementia friendly initiative, PCSO and the neighbourhood plan. It was also noted that the banners need to go up two weeks beforehand and that the event needs advertising.

Actions: Cllr Young to organise the banners.

The Clerk to prepare the agenda and to advertise the event further.

17/143 GENERAL DATA PROTECTION ACT – AN UPDATE

The clerk updated the Council on the forthcoming change to the Data Protection regulations. The Council noted receipt of the GDPR pack issued by NALC (circulated by email).

17/144 ASSET CHECKING

The Clerk reported that the asset checking has been arranged for the following week. Cllr Tarrant and Doug Smith will be assisting.

17/145 COMPLAINTS POLICY

Resolved - to approve the complaints policy prepared by the clerk.

17/146 TRAINING POLICY

Resolved - to approve the training policy prepared by the clerk.

17/147 RISK ASSESSMENT FOR THE LENGTHSMAN

The draft risk assessment has not yet been discussed with the CONTRACTED handy-man, Mr Doug Smith.

17/148 NEIGHBOURHOOD PLAN

The end of grant report is being compiled. Further grant money will be available in the 2018/2019 financial year.

17/149 PLANNING ISSUES

17/149/1 To receive new Planning Applications since the Meeting of 21st February 2018.

18/0359C – 75, Liverpool Road West, Church Lawton, ST7 3DG

New residential development to comprise of 3no. detached bungalows with garages and associated access.

Further plans submitted.

Comments deadline 27th March, 2018.

Resolved: To comment that whilst the Parish Council understands the reason for the changes to the plans, it is sympathetic to the affected neighbours.

18/0726C – 4, Rectory Croft, Church Lawton, ST7 3FE

Proposed new dwelling. The clerk reported on a letter received from a resident. Cllr Bailey affirmed that Cheshire East Planning are being asked to investigate if the plans encroach into the Green Belt.

17/149/2 Resolved: to delegate to the Clerk to produce the representation at the Southern Planning Committee (18/0356C and 17/6025C due on the 4th April) based on Parish Council resolved comments, to call a meeting of the Planning work group if required and to attend herself or for an available councillor to attend to make the representations.

17/149/3 To Update the Council on Existing Applications

The clerk updated the Council on outstanding planning applications. See appendix 1. It was noted that two applications are still due to go to the Southern Planning Committee.

17/149/4 WainHomes meeting

A meeting with WainHomes is being planned for the second week in April.

17/150 FINANCE

17/150/1 To resolve to appoint JDH Business Services as the Internal Auditor for the 2017/2018 financial year.

Resolved – It was agreed that JDH Business Services be appointed as the internal auditor for the 2017/2018 financial year.

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17/150/2 To review and approve the updated financial regulations. (Circulated separately)

Resolved – To approve the revised financial regulations dated March 2018.

17/150/3 To receive and consider the request for the donation to Lawton Memorial Hall (circulated separately) and to resolve to approve release of the £1000 allocated to support them in the 2017/2018 financial year.

A letter from the memorial Hall requesting a donation of £1000 was considered. A copy of the invoice was circulated prior to the meeting showing the costs to the Memorial Hall.

Resolved – To donate £1000 to the Memorial Hall towards the costs of

17/150/4 To receive the quotation from Mr Doug Smith for the 2018/2019 financial year for his continued services as the Parish Council handyman.

Mr Doug Smith has informed the Clerk is writing that he does not intend to increase his hourly rate of £8 for 2018/2019. An exact quote for the year cannot be given due to the varied nature of the work and requirements. It was agreed that Mr Smith provides an excellent service and a very reasonable price and that further quotes need not be attained.

Resolved: It was agreed that the services of Mr Doug Smith be used as a handyman for the Parish Council for the 2018/2019 financial year.

17/150/5 Transparency Code Funding

It was noted that funding has been received from the Transparency Code for printer costs, clerk's hours working on the website and software update.

17/150/6 To approve receipts February 2018

Interest -	£0.23
Transparency Fund -	£672.12

Resolved – To approve the receipts.

17/150/7 To approve payments since the meeting of the 21st February 2018 – See appendix 2

Resolved – To approve the payments.

17/151 CORRESPONDENCE RECEIVED NOT COVERED ELSEWHERE INCLUDING:

17/151/1 The Clerk reported on correspondence between a resident and Cheshire East regarding dog bin waste provision on the path that leads to the canal on Cherry Tree Avenue.

17/151/2 The Clerk reported on correspondence received from the Best Kept Village Competition, Cheshire Community Action.

17/152 TRAINING AND MEETINGS

17/152/1 Attended:

- Cllrs Owen, Atkins and Dawson have attended the second session of the planning training course led by J Knight and organised by ChALC at Wychwood Park.

17/153 MEMBERS' ITEMS

17/153/1 Cllr Dawson raised about late-night activity in 'souped up' cars causing a noise pollution. It was agreed that this be monitored and the PCSO informed.

17/153/2 Cllr Jackson raised that footpaths are still in a bad condition on the A34 and that she has reported them to Streetscape.

17/153/3

17/154 FUTURE AGENDA ITEMS

- Cabinet for the Red Bull Defibrillator
- Bench and other plans for the canal bank – liaison with the canal and river Trust.

The meeting concluded at 21:30

To agree Date of Next Meeting: Wednesday 16th April 2018, at 7:30pm

Appendix 1

Update on outstanding Planning Applications 15th March 2018

18/0360C Meadow Cottage, Cherry Lane, Church Lawton, ST7 3QZ

Proposed single storey side extension, chimney to side elevation and relocation of highway access.

Refused 22nd Feb 2018

18/0356C – Cherry Lane Farm, Cherry Lane, ST7 3QX

Demolition of existing commercial buildings and construction of 14no residential dwellings with access, car parking and other associated works.

Committee date 4th April.

18/0189C – Land adjacent 23, Sandbach Road, Church Lawton

New detached residential dwelling

Target decision date – 26^h March 2018

18/0070D Land at Twyford's Bathrooms, Lawton Road, Alsager, ST7 2DF

Discharge of condition 13 on approved application 16/1609C

Target decision date – 9th March 2018

17/6431C – 32, Sandbach Road, Church Lawton, ST7 3DP

Alterations/extensions (resubmission of 17/5380C)

Approved with conditions 2nd March 2018

17/6472C Land adjacent to 23, Sandbach Road, Church Lawton, ST7 3DW

Residential dwelling

Refused 23rd Feb 2018

17/6239C – The Cottage, Cherry Lane, Church Lawton, ST7 3QZ

Agricultural Storage Building

Approved with conditions 14th March 2018

17/6025C – Grove Manor, 79, Liverpool Road West, Church Lawton, ST7 3DL

Proposed windfall development of 5no. dwellings in the grounds of Grove Manor.

Southern Planning Committee Date – 4th April 2018

17/6121C – Rectory Farm, Old Knutsford Road, Church Lawton, ST7 3EQ

Full Planning: Construction of new 4-bedroom detached dwelling on land previously approved under application refs 13/2136C and 17/2759C.

Approved with conditions 26th Feb 2018

17/4529C Alsager Court, Sandbach Road north, Church Lawton, ST7 3RG

Outline application for the demolition of the existing care home and the erection of a new 73 bed care home. *Southern Planning Committee Date 4th April 2018*

17/2161C – Variation of Condition 2 of existing permission 14/2351C – Construction of 14no semi-detached houses.

Target decision date – 28th March 2018

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Appendix 2

Payments for Approval 21st March 2018

Retrospective (payment authorised on Clerk's authority):

Dual Authorisation threshold: GBP 0.00									
<input type="checkbox"/>	Payment ref	Type	Note	Beneficiary name	Your ref	Date committed	Amt ccy	Amount	Status
<input type="checkbox"/>	456716130	FPAY	T	DEFIB STORE	DEFIB STORE	20/03/2018	GBP	120.00	A

[Authorise](#)
[Clear authorisation](#)
[View](#)
[Print/save details](#)
[Print/save list](#)
[Expanded View](#)
[Refresh page](#)

[Cancel](#)
[Print remittance advice](#)

Still to be Processed

Beneficiary name	Your ref	Date committed	Amt ccy	Amount
CHESHIRE WILDLIFE	CHESH WL TRUST	23/03/2018	GBP	1,560.00
CHESH COMM ACTION	CHESH COMM ACTION	23/03/2018	GBP	1,126.20
LAWTON MEMORIAL	LAWTON MEMORIAL	23/03/2018	GBP	1,000.00
MRS S DAVIES	CLERK - SALARY	23/03/2018	GBP	421.10
LAWTON COMPUTERS	LAWTON COMPUTERS	23/03/2018	GBP	216.00
DOUG SMITH	DOUG SMITH	23/03/2018	GBP	204.00
NW AMBULANCE	NW AMBULANCE	23/03/2018	GBP	200.00
HMRC	HMRC	23/03/2018	GBP	12.60