

MINUTES OF THE COUNCIL MEETING HELD ON

WEDNESDAY 15th NOVEMBER 2017 AT CHURCH LAWTON MEMORIAL HALL

Present: Chair Cllrs R Young, Vice-Chair Barbara Adams

Councillors: Neil Harper; Sue Owen; Viv Jackson; Vic Tarrant; John Atkins, A Fernihough
Cheshire East Councillor, Rhoda Bailey

The Clerk: Sue Davies

The Council Meeting commenced at 7:30pm.

17/95 APOLOGIES FOR ABSENCE

None.

17/96 TO RECEIVE ANY DECLARATION OF INTERESTS REGARDING AGENDA ITEMS

None

17/97 TO APPROVE THE MINUTES OF A MEETING HELD ON 18th OCTOBER

Resolved: The minutes of 18th October 2017 were approved as a correct record by all present.

17/98 THE VACANCY ON THE COUNCIL

The Clerk was asked to advertise further and to chase up Cheshire East up regarding the notification the Parish Council can co-opt.

Action: The clerk to advertise in Lawton Lights, The Link, notice boards and to generally spread the word.

17/99 TO DISCUSS MATTERS ARISING FROM THE LAST MEETING OF 18TH OCTOBER 2017 AND OTHER OUTSTANDING ISSUES.

17/99/1 FLY-POSTING ISSUES

The sign at Lawton Lights has been replaced by a WainHomes sign advertising the Lawton Green development.

Action: The Clerk was asked to pursue WainHomes to ask that they clear the broken sign from the ground and to pursue other outstanding fly-posting issues in the Parish. The Clerk was also asked to contact the owners of the 'wedding' sign and the Winter wonderland signs.

17/99/2 HIGHWAYS MEETING – FINALISATION OF AGENDA

The agenda for the forthcoming Highways meeting was agreed. (See appendix 1)

Action: The Clerk was asked to forward the agreed items to Cheshire East Highways.

17/99/3 PRICES AND PROCEDURES FOR THE PURCHASE OF SIDS

The Clerk gave an update on the potential purchase of SIDS. Cheshire east no longer provide poles and the cost of fitting them, along with solar panel, is around £2000 in addition to the SID purchase. It was agreed to discuss this further at the highways meeting.

CHURCH LAWTON PARISH COUNCIL

17/100 TO RECEIVE CHESHIRE EAST MATTERS FROM CLLR RHODA BAILEY

17/100/1 EMERGENCY PLANNING

Cllr Bailey updated the Council regarding emergency Planning which each Parish should have in place. It was agreed that this would be an agenda item for January.

17/100/2 BUDGET CONSULTATION.

Cllr Bailey updated the Council regarding the Cheshire East Budget Consultation.

17/100/3 SCHOOL TRANSPORT ARRANGEMENTS

Cllr Bailey updated the parish Council regarding a consultation.

17/100/4 CAR PARKING TICKETS

Cllr Bailey updated the Council regarding proposed changes which would prevent tickets with time remaining from being passed on.

17/101 TO CONSIDER THE RECENT PRESS REPORTS RELATING TO CHESHIRE EAST/ANSA ACTION AGAINST THE HOMELESS IN CREWE AND WHETHER A PARISH COUNCIL RESPONSE IS WARRANTED OR REQUIRED.

The Clerk read a notice issued by Cheshire East on this issue. The Council agreed that no action was necessary.

17/102 TO CONSIDER AND AGREE THE PARISH COUNCIL'S CHRISTMAS TREE CONTRIBUTION TO THE CHURCH

It was agreed that the Clerk set up a Facebook Page for the parish council. It was further agreed Cllr Adams reported that no new decorations are required as the parish Council already have sufficient to decorate their tree. The Council has been invited to decorate their tree on the 2nd December.

17/103 TO APPROVE THE PARISH COUNCILS RISK ASSESSMENT

Resolved: The Risk assessment dated November 2017 was approved.

17/104 FINANCE

17/104/1 TO APPROVE RECEIPTS IN OCTOBER

Receipts were noted by the Council. See appendix 2

17/104/2 TO APPROVE PAYMENTS SINCE THE MEETING OF 18TH OCTOBER 2017

Payments for approval were presented to the Council. See appendix 2.

Resolved: Payments were approved.

17/104/3 TO RECEIVE THE 2016/2017 EXPENDITURE VS BUDGET UP UNTIL THE END OF OCTOBER

Expenditure vs budget was received by the council up until the end of November. See appendix 2.

17/104/4 TO CONSIDER AND APPROVE THE PRECEPT AND BUDGET FOR 2018/2019.

The budget for 2017/2018 was agreed. (See appendix 3)

Resolved: That the precept request for 2017/2018 be £18,000.00

17/105 PLANNING

17/105/1 RECEIVE AND CONSIDER NEW PLANNING APPLICATIONS SINCE THE MEETING OF 18TH OCTOBER 2017.

17/5688C Land adjacent to 23, Sandbach Road, Church Lawton

Outline Planning application for the erection of 2 new detached bungalows and ancillary works.

Comments deadline 13th December 2017

Resolved: Church Lawton Parish Council have no comment to make.

17/5344C – 74, Congleton Road, Church Lawton, ST7 3BA

Demolition of existing rear conservatory and utility room and replacement single storey extension to the rear.

Comments deadline – 23rd November 2017

Resolved: Church Lawton Parish Council have no comment to make.

17/5510C – 3, Rectory Croft, Church Lawton, ST7 3FE

Proposed new dwelling

Comments deadline 6th December 2017

Resolved: Church Lawton Parish Council have no comment to make.

17/5380C – 32, Sandbach Road, Church Lawton, ST7 3DP

Alterations/extensions

Comments deadline 14th November, 2017 (extension requested)

Resolved: Church Lawton Parish Council have no comment to make.

17/105/2 UPDATE ON OUTSTANDING PLANNING APPLICATIONS

17/4529C Alsager Court, Sandbach Road north, Church Lawton, ST7 3RG Outline application for the demolition of the existing care home and the erection of a new 73 bed care home.

Committee Date 29th November

17/5022C – Alsager Plant Hire and Groundworks Ltd Reserved Matters 3, 4, 5, 6, 7, 9, 10, 11, 12, 13, 14, 15. Reserved matters addressing design, layout, scale, materials, mass, hard and soft landscaping, nesting birds and reasonable avoidance measures for toads.

No decision to date

17/5010C 4, Brattswood Drive, Church Lawton, ST7 3EJ

Two storey side extension

Resolved: Church Lawton parish Council have no comment to make.

No decision to date

17/4725C – Land at Sandbach Road, Church Lawton, ST7 3DW Variation of condition 2 on 17/1163C – Proposed detached dwellings.

Approved with conditions – 27th October 2017

17/4535C Nursery Cottage, Cherry Lane, ST7 3QX Listed building consent for the retention of window in gable end elevation and conservation roof light to existing roof.

Approved with conditions 7th November

CHURCH LAWTON PARISH COUNCIL

17/2161C – Variation of Condition 2 of existing permission 14/2351C – Construction of 14no semi-detached houses.

No decision to date

17/1245C 2, Liverpool Road West, Church Lawton, ST7 3DA Outline application for proposed residential developments of three executive properties.

No decision to date

17/106 CORRESPONDENCE RECEIVED

The clerk informed of several pieces of correspondence including information regarding the Cheshire Fire Authority Draft Integrated Risk Management Plan.

17/107 TRAINING/MEETINGS AND COURSES

None reported.

17/108 TO RECEIVE MATTERS RAISED BY MEMBERS

17/108/1 Cllr Fernihough raised about the dog bin for the Spinney.

Action: The Clerk to contact ANSA.

17/108/2 Cllr Fernihough informed that parking on the double whites is still happening on Liverpool Road West.

Action: The Clerk to inform the PCSO.

17/108/3 Cllr Fernihough raised that water is holding on the road near to Red Bull lights.

17/108/4 Cllr tarrant raised that the truck is parking close to the junction with the A50 and dairylands again.

17/109 TO AGREE THE DATE OF THE NEXT MEETING – WEDNESDAY 17TH JANUARY 2018

Appendix 1

**CHURCH LAWTON PARISH COUNCIL - CHESHIRE EAST HIGHWAYS MEETING
WEDNESDAY, 29th NOVEMBER, 2017, 7:00pm
LAWTON MEMORIAL HALL, LIVERPOOL RD WEST, CHURCH LAWTON**

AGENDA

1. Crossings in the Parish

- a. Knutsford Road near Greengate Road
- b. Congleton Road South

2. Speeding Issues in the Parish

- a. Request for SIDS – Congleton Road.
- b. Support for the Parish Council potentially purchasing a SID
- c. The future of the speed limit of the A5011 from Lawton Lights to the boundary with Alsager due to ongoing works and the installation of a new roundabout – an update.
- d. Cherry Lane – the one-way section.
- e. Cars turning in from Knutsford Rd into Sandbach Rd – is there anything further that could be done to improve this junction as it is used by many pedestrians and is 'blind'.
- f. Cars turning from Sandbach Rd into Lawton Heath Road – Cllr Bailey has received complaints

3. Lighting Issues in the Parish

The Parish Council would like an update on the current status of lighting in the Parish especially in relation to past concerns expressed and correspondence between the parish Council and Cheshire East Highways.

4. Cherry Lane – bikes travelling the wrong way on the one-way section

5. Sandbach Road North (B5078) north of the Cherry Lane Junction

Is there anything that can be done to improve the safety along this stretch of road for pedestrians and cyclists especially given application currently under consideration for a large care home on the site of the previous smaller care home (Alsager Court).

6. The poor state of the Parish's pavements

Some are becoming very narrowed and slippery along many stretches especially those along busy roads (Knutsford Road, Liverpool Roads East and West, Congleton Road around the Red Bull vicinity).

7. Cheshire East Policy re Cheshire Railings

In particular, the Cheshire Railing around the bungalow on the corner of Knutsford Road/Sandbach Rd. The elderly couple who live in this bungalow have informed us that there have been two accidents involving these railing causing them damage over the years. They claim Cheshire East received money through insurance but haven't repaired the railings. The railing assist in road visibility significantly.

8. Cheshire East Policy regarding parking on grass verges and problems related to this within the Parish.

9. Hedge Cutting Policy

10. Grass Cutting – Complaints received regarding the mess being left

11. Any other issues

CHURCH LAWTON PARISH COUNCIL

Appendix 2

Church Lawton Parish Council

Financial Situation as of 31st October 2017

Prepared by S Davies (Clerk and RFO)

15th November 2017 – Payments for approval

15/11/2017	Cheque	1064	Lawton Memorial Hall	Neighbourhood Plan Meetings	£33.00		£33.00
15/11/2017	Cheque	1065	ChALC	Local Council Finance Workshop	£37.50		£37.50
15/11/2017	Cheque	1066	Shire Pay Services	Quarter 3 payroll	£25.50		£25.50
15/11/2017	Cheque	1067	Keele Students Union	NP Questionnaire Printing	£348.60	£58.10	£290.50
15/11/2017	Cheque	1068	S Davies	Stationery	£20.55		£20.55
15/11/2017	Cheque	1068	Sue Davies	Clerk - April extra payment for website	£109.40		£109.40
15/11/2017	Cheque	1069	Sue Davies	British Legion	£35.00		£35.00
15/11/2017	S/O	-	Sue Davies	Clerk - November pay	£416.37		£416.37
25/11/2017	S/O	-	Sue Davies	Clerk - November wfha	£17.33		£17.33

Total - £1043.25

CHURCH LAWTON PARISH COUNCIL

Receipts Year 2017/2018 up until 31st October 2017

CHURCH LAWTON PARISH COUNCIL - RECEIPTS 2017 TO 31st MARCH 2018									
Date	Type of Transaction	Received From	Details	Total Amount	Precept	VAT	Grant Money (other than NP)	Interest	Neighbourhood Plan
07/04/2017	BACS	Cheshire East Council	1st Installment of Precept	£6,000.00	£6,000.00				
21/04/2017	BACS	HIMRC	VAT return	£77.10		£77.10			
30/04/2017	Interest	NATWEST	Interest Reserve Account 94934932	£0.02				£0.02	
30/04/2017	Interest	NATWEST	Interest Reserve Account 93113293	£0.10				£0.10	
22/05/2017	Interest	NATWEST	Interest Reserve Account 94934932	£0.02				£0.02	
31/05/2017	Interest	NATWEST	Interest Reserve Account 93113293	£0.10				£0.10	
30/06/2017	Interest	NATWEST	Interest Reserve Account 93113293	£0.05				£0.05	
31/07/2017	Interest	NATWEST	Interest Reserve Account 93113293	£0.05				£0.05	
31/08/2017	Interest	NATWEST	Interest Reserve Account 93113293	£0.05				£0.05	
01/09/2017	BACS	Cheshire East Council	2nd installment of Precept	£6,000.00	£6,000.00				
31/9/17	Interest	NATWEST	Interest Reserve Account 93113293	£0.05				£0.05	
06/10/2017	Grant	Groundwork UK	Neighbourhood Plan	£5,360.00					£5,360.00
31/10/2017	Interest	NATWEST	Interest Reserve Account 933113293	£0.05					
				£17,437.59	£12,000.00	£77.10	£0.00	£0.44	£5,360.00

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Bank Reconciliation – 31st October 2017

Bank Reconciliation

Church Lawton Parish Council

Financial year ending 31 March 2018

Prepared by: Sue Davies, Parish Clerk & RFO

Date: 31st October 2017

Checked by:

Date:

Balance per bank statements as at 31st October 2017	£	£
Current Account	£21,261.58	
Reserve Account 1	£6,000.35	
Reserve Account 2	Closed	
		£27,261.93

Less: any unrepresented cheques at 31st October 2017

Cheque 1058 - Shire pay Services	£25.50	
Cheque 1059 - Clerk - Stationery	£85.50	
Cheque 1061 - Cheshire Community Action	£50.00	
Cheque 1062 - British Legion Alsager - book appeal	£30.00	
Cheque 1063 SLCC training	£60.00	

£251.00

Add: any unbanked cash at 31st October 2017

None

Net bank balances as at 31st October 2017

£27,010.93

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows

CASH BOOK

Opening Balance	£16,048.55
Add: Receipts in the year	£17,437.59
Less: Payments in the year	£6,475.21

Closing balance per cash book [receipts and payments book] as at 31st October 2017 (must equal net bank balances above)

£27,010.93

CHURCH LAWTON PARISH COUNCIL

CHURCH LAWTON BUDGET AND EXPENDITURE 2017/2018 - Updated to reflect 30th November 2017								
Item	2015/2016 Expenditure	2016/2017 Expenditure	2017/2018 Precept	2017/2018 Budget	2017/2018 Expenditure to date	2017/2018 predicted at year end	2018/2019 Precept	2018/2019 Budget
Improvements for the Community:	£0.00	£0.00	£2,000.00	£8,000.00	£429.60	£6,429.60		
Potential purchase of a SID						£0.00		
Defibrillator Cabinet fitting					£429.60	£429.60		
New Notice Boards	£0.00	£0.00	£0.00	£6,000.00		£6,000.00	3500	3500
Cabinet for the Red bull inc fitting							750	750
Environmental Improvement/repair	£960.15	£869.25	£2,000.00	£2,000.00	£367.24	£1,200.00		
Parish Handiman	£960.15	£869.25	£1,000.00	£1,000.00	£367.24	£1,000.00	1000	1000
Contractors such as Street Scape							1000	1000
Repairs - Materials			£1,000.00	£1,000.00	£0.00	£200.00	200	200
Donations and Grants	£136.64	£341.66	£150.00	£150.00	£96.39	£120.00	0	150
Lawton memorial Hall							2000	2000
Chairman's Badge	£54.99	£0.00	£70.00	£70.00	£0.00	£140.00	70	70
Parish Annual Expenses:	£5,966.76	£8,182.05	£7,787.96	£8,037.96	£6,243.63	£8,558.65	9000	9000
Clerk Salary	£3,852.00	£4,389.69	£4,400.00	£4,400.00	£3,570.21	£5,235.69		
Clerk wfha	£207.96	£207.96	£207.96	£207.96	£138.64	£207.96		
Clerk expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		
Insurance	£517.41	£536.93	£600.00	£600.00	£597.98	£597.98		
Stationery	£44.01	£41.07	£60.00	£60.00	£60.93	£100.00		
Printer and ink cartridges	£64.08	£160.92	£130.00	£130.00	£153.90	£220.00		
Postage costs	£5.40	£11.00	£25.00	£25.00	£6.60	£20.00		
Audit Expenses	£36.00	£126.00	£140.00	£140.00	£130.80	£130.80		
Payroll	£204.00	£151.80	£125.00	£125.00	£76.50	£102.00		
Hall Hire - Council	£197.50	£595.00	£375.00	£375.00	£330.00	£330.00		
Subscriptions	£703.12	£801.35	£900.00	£900.00	£746.35	£850.00		
Website	£0.00	£626.22	£200.00	£200.00	£164.22	£164.22		
Advertising	£42.28	£0.00	£50.00	£50.00	£0.00	£0.00		
Printing costs	£0.00	£196.75	£200.00	£200.00	£0.00	£0.00		
Training - clerk and councillors	£93.00	£333.40	£300.00	£300.00	£167.50	£300.00		
Newsletter	£0.00	£0.00	£50.00	£300.00	£100.00	£300.00		
Councillor expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		
Miscellaneous	£0.00	£3.96	£25.00	£25.00	£0.00	£0.00		
Neighbourhood Plan								
Neighbourhood Plan - Reserves	£0.00	£0.00		£1,000.00	£381.60	£408.60	500	500
Room hire					£33.00	£60.00		
Questionnaire printing					£348.60	£348.60		
Neighbourhood Plan - Grant	£0.00	£0.00	£0.00	£5,360.00	£0.00	£5,360.00		
Total minus NP grant				£13,897.96		£16,856.85		
TOTAL	£7,118.54	£9,392.96	£12,007.96	£19,257.96	£7,518.46	£22,216.85	18020	18170
This reflects the budget as amended and reviewed in September 2017. £5000 of reserves are held for unexpected election costs.								
Expected reserves at year end: £16,048.65 + (total receipts) £17,437.59 - (expected total payments) £22,216.85 = £11,269.39 Spare reserves (allowing £5000 election costs) as a starting point for next year: £6269.39								