

MINUTES OF THE COUNCIL MEETING HELD ON

WEDNESDAY 19th APRIL 2017 AT CHURCH LAWTON MEMORIAL HALL

**Present: Chair Roger Young; Vice-chair Barbara Adams
Councillors Mike Hall; Neil Harper; Sue Owen; M Dawson; Viv Jackson
Cheshire East Councillor, Rhoda Bailey
To be co-opted at the meeting: Mr Vic Tarrant**

The Council Meeting commenced at 7:30pm.

141/16 Apologies for Absence

Apologies have been received from Cllr J Atkins and Cllr Fernihough.

142/16 To receive any Declaration of Interests regarding Agenda Items

None

143/16 To approve Minutes of the Meeting held on Wednesday 15th March 2017

The minutes of 15th March 2017 were approved as a correct record by all present.

144/16 To co-opt Mr Vic Tarrant onto the Parish Council

It was resolved by all present to co-opt Mr Vic Tarrant onto the Parish Council. The Chairman welcomed Mr Tarrant, who proceeded to sign his Acceptance of Office, witnessed by the Clerk. Register of Interest forms were given to Mr Tarrant to be returned to the clerk within 28 days.

145/16 To Discuss Matters Arising from the Last Meeting of 15th March 2017 and other outstanding issues.

145/16/1 Overgrown hedges and tree problems in the Parish

Cllr Hall reminded the Council that no cutting will now take place due to the nesting season which began on the 1st March 2017 and that there are no major issues at present. The Clerk reported that the landlord of the Horseshoe had reported a tree affecting his telephone wires and that she is reporting it to Cheshire East Council.

145/16/2 Update on Flooding and Drain problems in the Parish

The Cheshire East Gully Clearing Program has completed the Parish area. The report is awaiting some photographs from the clerk. Cllr Hall updated regarding the Linley Lane Bridge area. It was felt that little more can be done until it has rained to establish where problems remain.

145/16/3 Flyposting

The clerk reported that Cheshire East enforcement are investigating the large sign at the lights and are also aware of the sign on the wall close to the entrance of Dairylands Road. It was felt flyposting issues have improved and that the Council should continue to use discretion when appropriate.

145/16/4 Street Lighting Issues including the switched off lights

Cllr Hall updated the Council. Repairs are happening sporadically. Cllr Bailey and Cllr Hall have attended a meeting with Ian Darlington of Cheshire East Council.

Cllr Hall updated the Council on the situation and progress with the switched off lighting. On Linley Lane, the new lighting will go down to the bridge. On Knutsford Road, the lights are on the opposite side to the footpath and the new LEDs will not be effective so smaller columns will be installed. On Liverpool Road West, the work is awaiting Scottish Power. Gradually, the situation is being remedied.

A report from the meeting will be circulated.

145/16/5 Defibrillator Funding from the NHF

The clerk informed that three defibrillators training sessions are being organised and that both the Memorial Hall and Horseshoe Inn have provide a room and refreshments.

Quotes from three electricians for the installations were presented for discussion all of whom were suitably certified. After consideration, it was resolved to use CES based on cost and quality of quote. The clerk was asked to prepare work orders consulting with Cllr Hall regarding the technical information. The clerk was also asked to prepare documentation to get written agreement from the managers/tenants.

145/16/6 Connecting Communities

The clerk reported that investigating Connecting Communities has not yet been progressed.

146/16 Final Arrangements for the Annual Parish Meeting

The clerk outlined the advertising of the Annual Parish Meeting. It was agreed that the banners be put up as soon as possible. Cllr Jackson agreed to assist the clerk in doing this. The clerk has not heard back from the PCSO so his attendance is currently unknown.

147/16 To receive Cheshire East Matters from Rhoda Bailey

Cllr Bailey raised the following issues:

Regarding speeding on Congleton Rd South and Congleton Rd North, it has been recommended that we get SIDS set up in each location.

Cllr Bailey has received a complaint from the Water Ways Office regarding parking on the canal bridge on Congleton Rd South. Bollards are to be placed to prevent the problem. The PCSO has also agreed to issue obstruction tickets.

Also on Congleton Rd South, the possibility of a refuge to help in crossing the road is being considered along with improving the crossing at the lights.

The large road sign going up Butt Lane has been noted for possible improvement.

Cllr Adams noted that the kerb at Red Bull Lights which was highlighted needs redoing. The clerk agreed to pursue this with Cheshire East Highways.

Cllr Bailey informed that the Cheshire Railings that have been removed from the development on the border with Betchton on Sandbach Road have been removed for sandblasting and will be replaced.

Cllr Bailey informed that the playing pitch strategy has been approved by cabinet.

Lastly, in response to the help given to the Nantwich area regarding Local Plan Consultation responses, a meeting is to be set up for Cheshire East for all Town and Parishes.

148/16 Police Issues and Speeding

The clerk updated that the PCSO has still not updated the SID for the 40mph limits but it was suggested it could be used in the 30mph areas on Congleton Road first. The clerk was asked to communicate with the PCSO to discuss this.

149/16 Neighbourhood Plan Update and Clerk's hours in relation to role as a link.

It was reported that the area designation is now in place. The Neighbourhood Plan Group has had a meeting with Mr Tom Evans of Cheshire East Council which was also attended by the Parish Council Chairman, Mr Roger Young. The next meeting will be held on Thursday, 4th May 2017.

The clerk's time assisting the group was discussed and it was agreed that other members of the neighbourhood Plan needed to pick up some of the workload now that things are set up and progressing. The clerk is logging her hours spent on this project.

150/16 Noticeboard Replacement

The clerk presented the different noticeboard options to the Council.

It was felt that longevity, a good appearance and low maintenance were very important to consider as well as cost. It was also felt that, in the long term, four noticeboards would be sufficient for the Parish, not six. It was felt that good quality noticeboards are of value to residents and should incorporate the use by local Community Groups to gain maximum benefit to the residents of Church Lawton.

A motion to purchase a Dartmouth notice board from the Noticeboard Company, at a cost of £3000 with fitting, was amended to purchase two and unanimously agreed. The clerk was asked to progress the order.

151/16 Asset Register and Asset Checking

151/16/1 Review of the Asset Register

The updated asset register dated 31st March 2017 was presented to the Council for approval and approved subject to the removal of the office chair which has been disposed of.

151/16/2 Review of the Other Assets

It was reported that all asset reviews are now complete.

152/16 Church Lawton Barrows – Update by the clerk, Cllr Harper and Cllr Bailey.

The next meeting is to be held on the 29th March. The group has received a talk from a Community Archaeologist and further advice is being sought from Historic England.

Problems have arisen securing access to Barrows site (17/1066D) and the Council agreed to write a support letter for the response submitted to Cheshire East Planning by the Barrows Working Party Group.

153/16 Woodland for sale.

It was reported that the next meeting of this Working group is still to be arranged.

154/16 Parish Council Newsletter – First edition, discussion of draft

The clerk reported that the first draft is still in progress. The formation of an editorial team was discussed.

155/16 Finance

155/16/1 To update on the 2016/2017 audit arrangements

The clerk confirmed that the books will be taken to Sandbach Council Offices by the 28th April for collection by the Internal Auditor, JDH Business Services Ltd.

The submission date for the external audit has been given as 26th June 2017.

155/16/2 To receive the end of year expenditure for 2016/2017

The clerk presented draft accounts for the 2016/2017 year end to the Council, including comparison of expenditure against budget.

155/16/3 To review the three bank accounts held by the Council.

It was agreed that the three accounts are not required and the clerk was asked to arrange this with the bank.

155/16/4 To agree to change the NATWEST bank mandate.

The clerk was asked to arrange an update of the bank mandate to reflect the current Membership of the Council.

155/16/5 To consider the future use of online payments using NATWEST Bank Line Light.

It was agreed by all that the Council set up the NATWEST Bankline Lite System for online payments and that the clerk amend the financial regulations to reflect this.

155/16/6 To Approve Receipts (Received up until 31st March 2017)

It was noted that the Council's bid to the Transparency fund for money to reimburse the clerk for extra hours to set the website up and also to reimburse the Council for hours paid to the clerk to maintain the website has been successful.

Interest 31st March 2017: Reserve Account 1- 0.10p Reserve Account 2- 0.02p
Transparency Fund – (30th March 2017) - £481.36

Total - £481.48

155/16/7 Approval of Payments:

The following payments were approved by the Council:

Clerk's Salary March (to be paid on the 25th)	£379.41
Clerk's working from home allowance March	£17.33
Clerk's one off payment – website	£109.40
Print Cartridges	£68.40
Stationery	£35.58
Stamps	£6.60
Paper	£4.80
ChALC Annual Subscription	£679.35
ChALC Local Council Review	£17.00
Lawton Memorial Hall	£330.00
Lawton Computer Services	£164.22
Total -	£1,812.09

156/16 Planning issues

156/16/1 To receive new Planning Applications since the Meeting of 15th March 2017.

No new applications received.

156/16/2 To Update the Council on Existing Applications

17/1163C Proposed two detached dwellings. Land at Sandbach Road, Church Lawton, Alsager. Comments deadline 5th April 2017

No decision to date.

17/0838C 6, Lawtongate Estate - Existing lean-to type conservatory to be replaced with small, solid wall extension with flat roof.

No decision to date

16/2295C 10, Liverpool Road West, Church Lawton, ST7 3DA. Proposed replacement dwelling and associated parking and access arrangements.

Approved

17/0358D and 17/0464D– Discharge of conditions, Twyfords.

Approved

157/16 Correspondence Received not covered elsewhere including:

The Clerk has received an invitation for the chair for the Cheshire East mayor making ceremony.

A letter has been received from Odd Rode enquiring about sharing a PCSO from April 2018. The Council agreed to defer decision but remain in communication with Odd Rode Council. The clerk was asked to write a letter to Odd Rode Parish Council regarding this.

It was agreed to sign the Parish Council up to the Woodland Charter.

158/16 Training and Meetings

158/16/1 Forthcoming:

The Clerk informed of upcoming ChALC training courses and it was agreed that the Council would pay for those Councillors who wish to attend. Two places will be booked on the Powers and Precept Course for Cllr Dawson and Cllr Owen.

158/16/2 Attended since the meeting of 15th February 2017

Cllr Hall attended a meeting with Ian Darlington of Cheshire East Lighting department along with Cllr Bailey.

159/16 Members' Items

159/16/1 It was asked if any Tree Protection Order is in place on the tree at the junction of Sandbach Road and Lawton Heath Road. The clerk agreed to enquire.

159/16/2 Cllr Dawson reported another coach struggling to negotiate the junction from Knutsford Road into Sandbach Road.

159/16/3 The fire service from the local fire stations was raised.

The meeting concluded at 20:45

To agree Date of Next Meeting : Wednesday 17th May, 2017, at 7:30pm